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**Northumberland County Council**  
**Cramlington, Bedlington and Seaton Valley Local Area Council**  
**Work Programme 2017-18**

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**UPDATED: 29 June 2017**

## TERMS OF REFERENCE

- (a) To enhance good governance in the area and ensure that the Council's policies take account of the needs and aspirations of local communities and do not discriminate unfairly between the different Areas.
- (b) To advise the Cabinet on budget priorities and expenditure within the Area.
- (c) To consider, develop and influence policy and strategy development of the Council, its arms-length organisations, and other relevant bodies, to ensure that they meet local requirements and facilitate efficient and transparent decision making.
- (d) To receive information, consider and comment on matters associated with service delivery including those undertaken in partnership agencies, affecting the local area to ensure that they meet local requirements, including matters relating to community safety, anti-social behaviour and environmental crime.
- (e) To consider and refer to Cabinet any issues from a local community perspective with emerging Neighbourhood Plans within their area, and consider local planning applications as per the planning delegation scheme
- (f) To consider and recommend adjustments to budget priorities in relation to Local Transport Plan issues within their area, and to make decisions in relation to devolved capital highway maintenance allocations.
- (g) To engage, through the appropriate networks, with all key stakeholders from the public, private, voluntary and community sectors to facilitate the delivery of area priorities. This will include undertaking regular liaison with parish and town councils.
- (h) To inform, consult and engage local communities in accordance with Council policy and guidance, through the appropriate networks.
- (i) To, as appropriate, respond or refer with recommendations to local petitions and councillor calls for action.
- (j) To make certain appointments to outside bodies as agreed by Council.
- (k) To determine applications for grant aid from the Community Chest, either through Panels for individual Local Area Councils, or through the Panel of Local Area Council Chairs for countywide applications.
- (l) To refer and receive appropriate issues for consideration to or from other Council Committees, and as appropriate invite Portfolio Holders to attend a meeting if an item in their area of responsibility is to be discussed.

## ISSUES TO BE SCHEDULED/CONSIDERED

**Standard items updates:** Public question time (bimonthly, not at planning only meetings), petitions (bimonthly, not at planning only meetings), members' local improvement schemes (quarterly)

**To be listed:** Council budget, Community Safety Hubs, Community Chest

Northumberland County Council Cramlington, Bedlington & Seaton Valley Local Area Council Work Programme 2017-18	
28 June 2017	
	Tour of Britain Dog Charter
19 July 2017	
	Community Chest Local Pothole Fund Northumberland Fire and Rescue Plan 2017 - 2020 Overview of Petitions Report 2013-17
23 August 2017	
	<i>Planning applications only</i>
20 September 2017	

	To be confirmed
18 October 2017	
	Planning applications followed by joint meeting with town/parish/community councils
22 November 2017	
	To be confirmed

20 December 2017	
	<i>Planning applications only</i>
17 January 2018	
	To be confirmed
20 February 2018	
	<i>Planning applications only</i>
21 March 2018	

	To be confirmed
18 April 2018	
	<i>Planning applications only</i>
23 May 2018	
	To be confirmed

KGN  
29/06/2017